

# Welcome to ZITTAU

Faculty of Business Administration  
and Engineering Management



## Study Guide 2025 / 2026

European Business



Hochschule  
Zittau/Görlitz  
UNIVERSITY OF APPLIED SCIENCES

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# Study Guide

for

## *European Business*



Hochschule  
Zittau/Görlitz  
UNIVERSITY OF APPLIED SCIENCES

**Faculty of Business Administration and Engineering Management**

# Contents

- #1 Introduction
- #2 Campus Zittau
- #3 Our Faculty
- #4 International Office
- #5 Faculty Contacts
- #6 Our Faculty on Social Media
- #7 Start of Semester
- #8 HSZG Events
- #9 Course Structure
- #10 Lecture Periods
- #11 Timetable
- #12 Campus Liberec
- #13 Ways to Liberec
- #14 Study Regulations
- #15 Modules and ECTS Credits
- #16 Registration for Module Exams
- #17 Grading System
- #18 Semester Abroad
- #19 WIFI – Eduroam
- #20 Campus App
- #21 Deutschland Ticket
- #22 Library
- #23 Mensa
- #24 Dormitories
- #25 HSZG Sports
- #26 DeZi-Bar
- #27 City of Zittau
- #28 Trip into Nature
- #29 City Trips

# # 1 Introduction

This **Study Guide** provides you with the most important information you need for your **European Business** studies in Zittau and Liberec.





**Zittau** is located in the south-eastern corner of Germany, in the Free State of Saxony. In fact, you will study at Germany's easternmost university, directly at the border to Czech Republic and Poland.

**25 km**

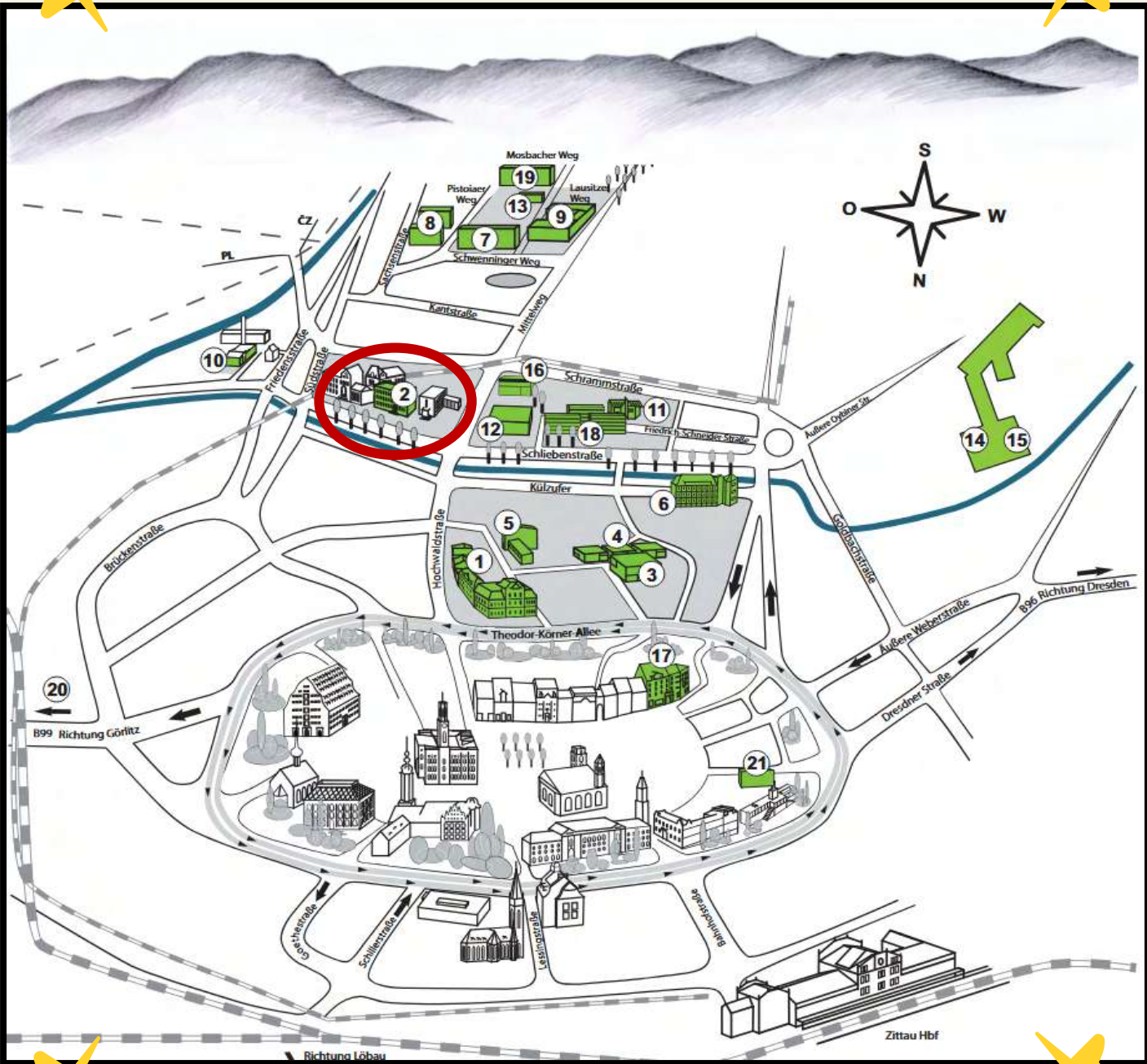


**Liberec** is located in Bohemia, Czech Republic. It can be reached from Zittau in 30 minutes by train or car.





# #2 Campus Zittau





**1 Admin Building  
(International Office)**

**2 Our Faculty**

**3 Lecture Building**

**12 Mensa / Library**

**18 DeZi-Bar / Dormitories**



# #3 Our Faculty

The **Faculty of Business Administration and Engineering Management** is located in Zittau, Schliebenstraße 21.



Here you can study:

- Business Administration (BA)
- Sustainable Business Administration (BA)
- **European Business (BA)**
- Engineering Management (Diploma)
- Housing and Real Estate Management (Diploma)



# #4 International Office



## **Head of Department**

Department of Studies and International Affairs

Dr. Lucie Koutková

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+49 3583 612-3040

House Z I / Room 0.17  
Theodor-Körner-Allee 16  
02763 Zittau

In the International Office you will find contact persons you might ask if you have any issues regarding enrolment, stay in Germany or Erasmus related issues.

## **Madeleine Pohl**

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# #5 Faculty Contacts



**DEAN and ERASMUS Coordinator**

Prof. Dr. phil. Sebastian Zips

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02763 Zittau

# #6 Our Faculty on Social Media

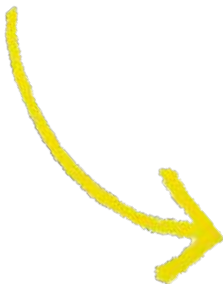


Follow us on  
Instagram



hszg\_w

Scan to visit  
our Faculty  
Website



# #7 Start of Semester

**Thursday, 11.09.2025**

**Welcome to Liberec Campus**

**Thursday, 18.09.2025**

**Lectures will begin at Liberec Campus**

**Monday, 22.09.2025**

**Lectures will begin at Zittau Campus**

**Wednesday,  
01.10.2025**

**Welcome to Zittau Campus**


**10:00  
House Z II  
Room 3**

**Faculty Introduction**  
Welcome and Introduction - Dean Prof. Zips  
Information / Instructions - Mr. Zücker

**Introduction  
European Business**  
Prof. Kroschel

**10:45  
House Z II  
Room 3**

**12:00**

  
**Lunch break**

**Course: Introduction  
to Global Marketing**

**12:30  
House Z II  
Room 3**

**17:00  
Yard  
House Z II**

**Barbecue evening and get-together**

# #8 HSZG Events

**02.10.2025**

## **Enrolment Ceremony**

Welcoming the new students at **Görlitz Campus**

**05.11.2025**

## **Environment Day**

Everything about sustainability

The HSZG organizes annual events for university members.

**15.04.2026**

## **International Day**

**06.05.2026**

## **Teaching Day**

About learning and teaching

**03.06.2026**

## **Dies Academicus/ HSZG Sports Festival**



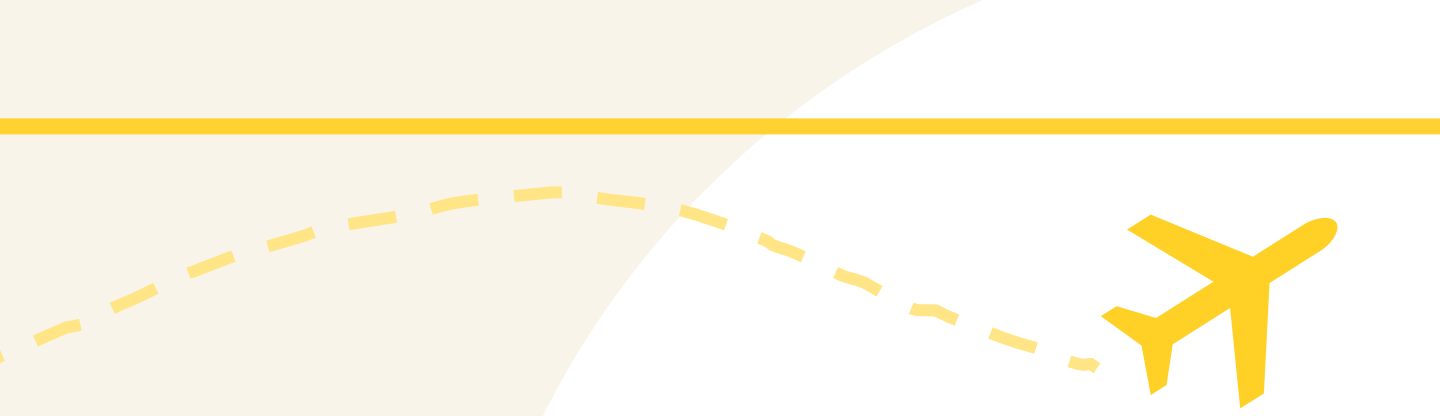
# #9 Course Structure

1st Semester Zittau + Liberec	2nd Semester Liberec	3rd Semester Foreign Partner Universities
Business English (B2)	Business English (C1/C2)	Semester Abroad
Spanish (A1) German (A1/A2) Czech (A1)	Spanish (A2) German (A2/B1) Czech (A2)	
Introduction to Economics	Introduction to International Economics	
Introduction to Global Marketing	International Business Negotiation	
Introduction to Management	European Economic Integration	
Business Administration	Application Software	



Language

Softskills



4th Semester Zittau	5th Semester open	6th Semester Zittau + Liberec
Sustainable Project Management	Corporate Internship	Academic Writing
Human Resources Management		Intercultural Experience
Business Simulation Game		Bachelor Thesis
Market Research		
Financial Management		
International Tax & Social Security Law		

# # 10 Lecture Periods

## 1<sup>st</sup> Semester

Zittau / Liberec

Winter Semester 2025/2026	
<b>Deadline for Application for Language Courses:</b>	September 10, 2025
<b>Lectures / Seminars:</b>	September 15, 2025 – December 19, 2025
<b>Winter Holidays:</b>	December 20, 2025 – January 4, 2026
<b>Assessment Period:</b>	January 5, 2026 – February 6, 2026
<b>Final Date for Fulfilling Requirements of the First Semester:</b>	February 6, 2026

## 2<sup>nd</sup> Semester

Liberec

Summer Semester 2026	
<b>Lectures / Seminars:</b>	February 9, 2026 – May 15, 2026
<b>Assessment Period:</b>	May 16, 2026 – June 19, 2026
<b>Summer Holidays:</b>	July 1, 2026 – August 31, 2026
<b>Final Date for Fulfilling Requirements of the Second Semester:</b>	August 31, 2026

# # 11 Timetable



You can view the current timetable via the HSZG app.

Monday	Tuesday	Wednesday	Thursday	Friday
Elective Courses	<b>Liberec</b>  8:50 – 10:25 10:40 – 12:15  Czech A1			
	<b>Zittau</b>  10:00 – 11:30 12:30 – 14:00			
<b>Liberec</b>  10:40 – 12:15  Czech A1	German for Foreigners A1/A2		<b>Liberec</b>  10:00 – 14:00  Introduction to Management	
	<b>Zittau</b>  10:00 – 11:30 12:30 – 14:00  Spanish A1			
	<b>Zittau</b>  14:30 – 16:00  Business English B2	<b>online</b>  14:15 - 18:15	<b>Liberec</b>  14:00 – 18:00	
<b>Zittau</b>  14:00 – 18:00  Introduction to Economics	<b>Zittau</b>  16:30 – 18:00  Business English B2	Introduction to Global Marketing	Business Administration	

# #12 Campus Liberec



International Study Office in Liberec

**Petra Stolin Froese**

International Relations Officer,  
Erasmus+ Faculty Coordinator

[petra.stolin.froese@tul.cz](mailto:petra.stolin.froese@tul.cz)

**doc. Ing. Aleš Kocourek, Ph.D.**

Course Coordinator  
„European Business“

[ales.kocourek@tul.cz](mailto:ales.kocourek@tul.cz)



**Faculty Building**  
Technical University of  
Liberec  
Faculty of Economics  
Voroněžská 13,  
460 01 Liberec



# #13 Ways to Liberec

**Duration:** approx. 30 minutes + 15 minutes walk

## Train

**Connection:**

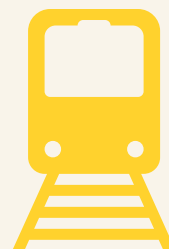
Direct connection with Trilex trains (operated by Die Länderbahn)

- Departure: Zittau Train Station
- Arrival: Liberec Main Station

**Frequency:** Every hour

**Tickets:**

"Deutschland-Ticket" is not valid in the Czech Republic  
Cross-border tickets available (e.g., Euro-Neisse ticket)



## Bus



**Duration:** approx. 50 minutes + 15 minutes walk

**Connection:**

Regional bus line Trilex Line L7  
Train Station Zittau → Liberec Train Station

**Frequency:** Every hour

**Tickets:** Buy on the bus or via Czech apps like IDOS.cz

**Duration:** approx. 25–30 minutes

**Route:**

Zittau → Border (Friedensstraße →  
Hrádek nad Nisou) → Expressway R35  
→ Liberec

**Distance:** approx. 25 km

No Czech motorway vignette  
required for this route



## Useful Apps and Websites

Train/Bus Schedules

DE



CZ



Car Navigation: Google Maps, Mapy.cz

# #14 Study Regulations

It is important that you familiarise yourself at the beginning of your studies with the rules that apply to your degree program:

## Degree Course Regulations



## Examination Regulations



The regulations contain rules about

- Different types of exams (written, oral etc.)
- Number of attempts to pass an exam
- Rules for repeating an exam
- Graduate thesis
- etc.



# #15 Modules and ECTS Credits

A module is a self-contained, time-limited unit with defined learning outcomes and ECTS credits. It typically lasts one semester and ends with an examination.

ECTS credits reflect the average student workload (1 credit = 30 hours). After passing the exam with at least a "sufficient" grade (4.0), the full ECTS credits are awarded, regardless of the actual grade achieved.

By the end of the 6-semester study program, students must have earned a total of **180 ECTS** credits. Most individual modules are worth **5 ECTS** each.

The program includes a semester **abroad**, which is credited with 30 ECTS.

The **internship** is awarded 35 ECTS, reflecting its extended workload and practical relevance.

The **final module**, which includes the bachelor's thesis and defense, accounts for 15 ECTS.

Together, these components make up the required 180 ECTS credits needed for graduation.

View the module catalog online:



# # 16 Registration for Module Exams

Each semester generally consists of six modules. You will have to pass an exam for each module at the end of the semester.

For your module exams at HSZG, it is not necessary to register. You will be registered automatically. (This is different to TU Liberec, where you have to register for exams.)

Approaching the examination period, please check at the student portal if you have been registered correctly.

**Student portal**



# #17 Grading System

At HSZG, your performance will be graded according to the following grading system:

1,0	very good	A
1,3	very good minus	A-
1,7	good plus	B+
2,0	good	B
2,3	good minus	B-
2,7	satisfactory plus	C+
3,0	satisfactory	C
3,3	satisfactory minus	C-
3,7	sufficient plus	D+
4,0	sufficient	D
5,0	failed	F

TUL and HSZG have different grading systems. Because you are studying in a double degree program at both universities, grades must be converted. You will find the converting tables at Page 34 of the Examination Regulations.





# # 18 Semester Abroad

In the 3rd semester, you will go abroad to one of our partner universities.

Our partner universities:



Please inform yourself about the study program of the partner universities and select your favourites!

**End of November 2025:**

Information Event regarding the semester abroad

**End of January 2026:**

Application Deadline

# #19 Wifi - Eduroam

On the campus, you can use the free Eduroam wifi network.

It is a worldwide service and provides internet access at many university campuses around the world.

So don't be confused if you walk through Rome, New York or Rio de Janeiro and suddenly you have Wifi access 😊

Probably, you just walked near to a university building.



Scan to download the Eduroam App

You can register with your HSZG login data.

IOS



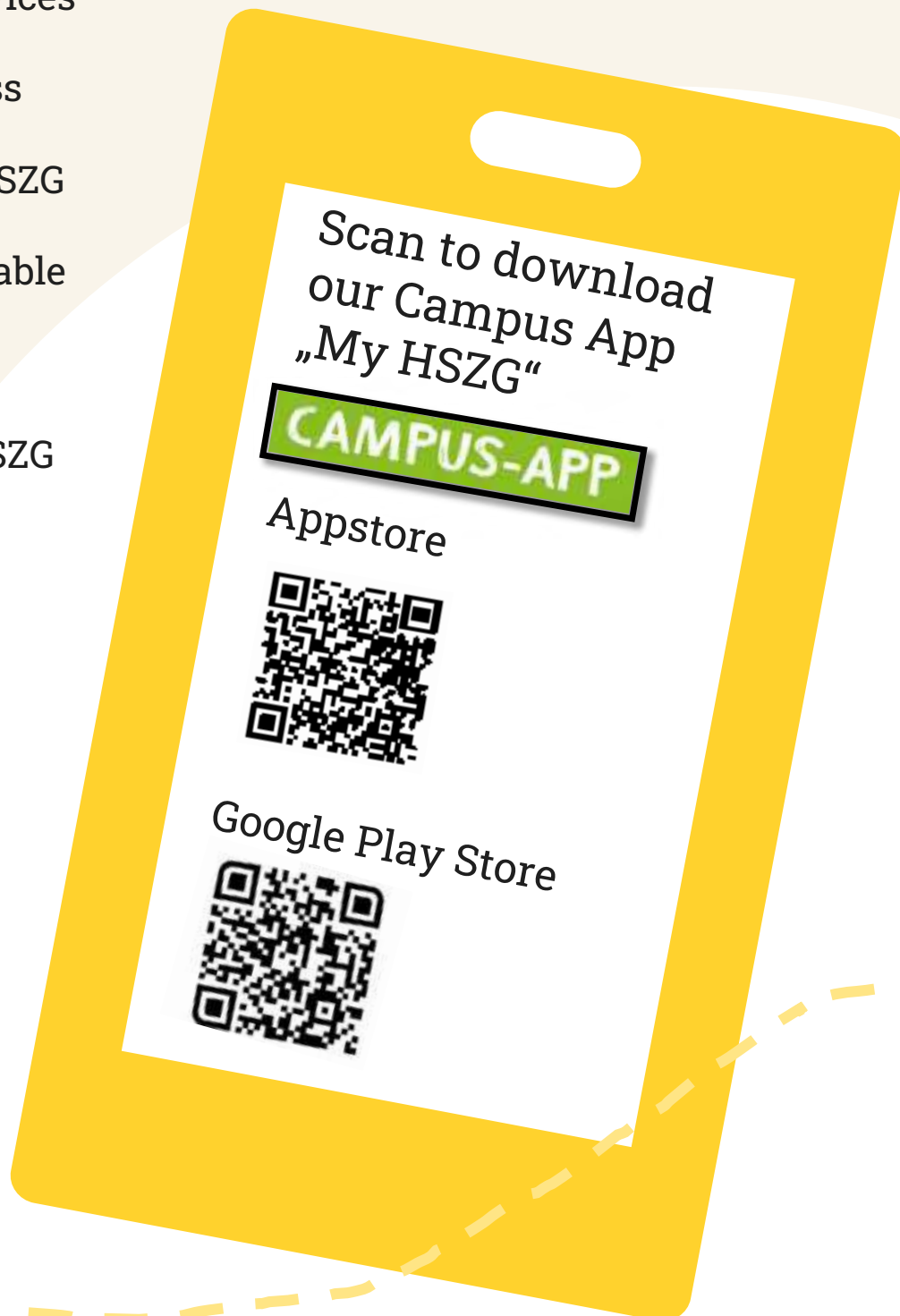
Android



# #20 Campus App

Many features are included

- Library services
- Email access
- Events at HSZG
- Your Timetable
- Mensa
- Sports at HSZG



# #21 Deutschland-Ticket

Your semester contribution comprises many social benefits including the semester ticket (Deutschland-Ticket).

Students of "European Business" enrolled via TU Liberec do not have to pay the fee for the Deutschland-Ticket.

With the Deutschland-Ticket you are allowed to use most public transport services (busses, trains) in entire Germany. However, the ticket is not valid in Czech Republic, so you cannot use it to travel to Liberec.



# #22 Library



The Zittau library provides a wide collection of books, journals, databases and e-books.

You will find lots of important information at the library website:

- Library catalogue
- Access to e-books and e-journals
- Upcoming events in the library
- Many tutorial videos, e.g., how to use the library catalogue



**Opening hours:**  
Monday – Friday  
9 am - 8 pm

**Address:**  
Hochwaldstraße 12, 02763 Zittau



# #23 Mensa

The Zittau mensa is in the same building as the library, just 2 minutes walk from our faculty building.

To pay, you can use either cash, credit or debit card, or your student card. You can put money on your student card directly at the mensa cash desk.

There will always be at least one vegan menu available!



**Opening hours:**  
Monday – Friday  
11 am – 2 pm

**Address:**  
Hochwaldstraße 12, 02763 Zittau

You can check the menu on your  
Campus App or here



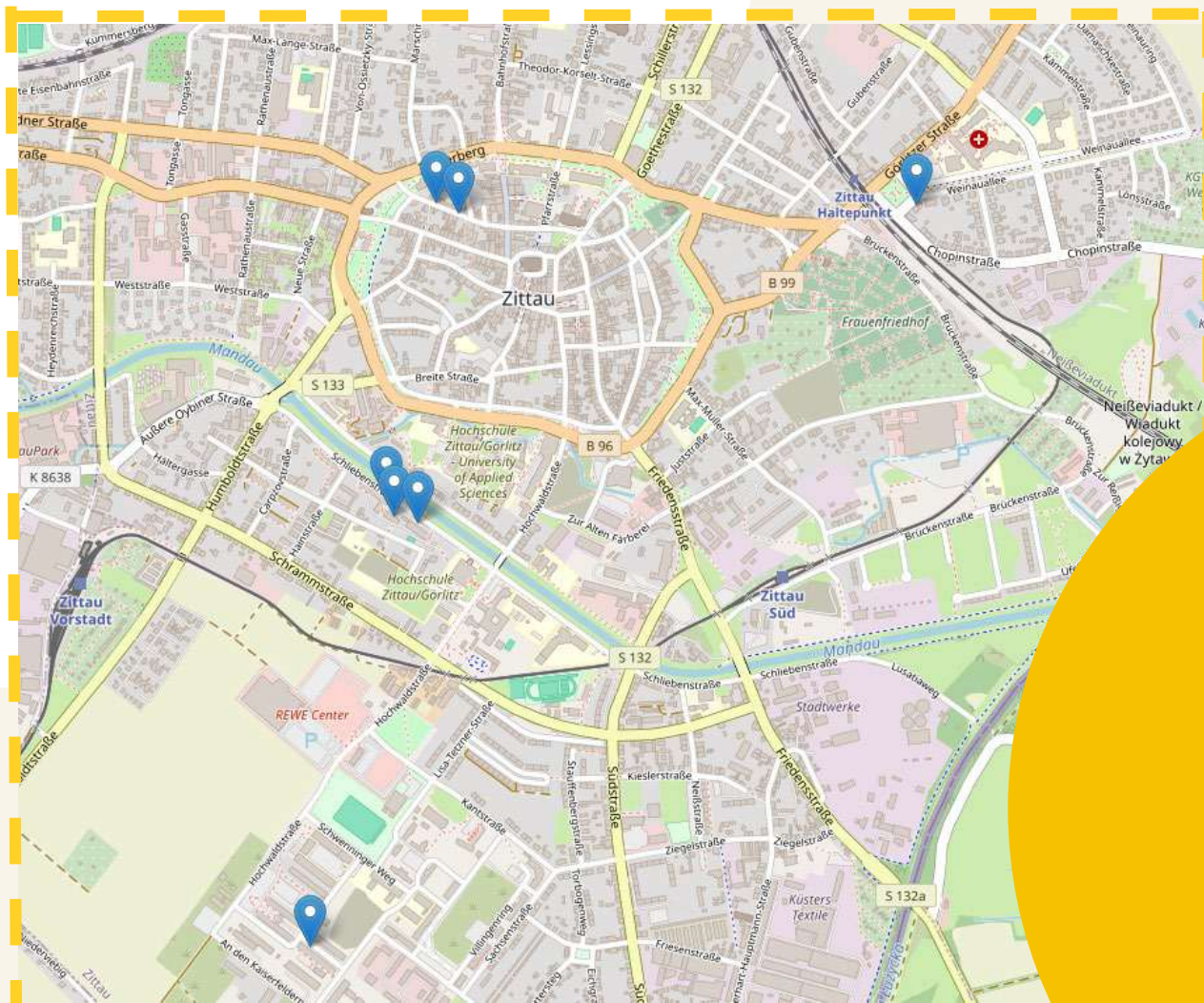
# #24 Dormitories

Dormitories are provided by the Studentenwerk Dresden.  
In Zittau, we have 7 student halls for 534 students.



Scroll to „Student halls in Zittau“

There you will find information  
about the student halls and the  
contact persons for renting.



# #25 HSZG Sports

Whether you want to work out, relax, or simply have fun – our university sports center offers a wide range of courses and sports. From team sports to fitness and outdoor adventures, there's something for everyone.



You can sign up for as many courses as you like! Our instructors are looking forward to welcoming you.

Here you can find the courses offered

Instagram



hszg\_hochschulsport





# #26 DeZi-Bar

## DeZi-Bar Zittau – A Student Hotspot

Located in the basement of Dormitory D, DeZi-Bar is a popular hangout for students in Zittau.

Since its re-opening in 2012, it has offered affordable drinks, a cozy atmosphere, and regular events like quiz nights and parties. Run by students themselves, it's a place to celebrate, get involved, and meet people from around the world.



# #27 City of Zittau

## Zittau – The Jewel of Upper Lusatia

Located at the tri-border area of Germany, Poland, and the Czech Republic, the charming town of Zittau nestles in the gentle hills of the Zittau Mountains.

With a rich history dating back to the Middle Ages, Zittau impresses visitors with its splendid architecture, historical landmarks, religious artefacts like the famous Great Zittau Lenten Veil (Fastentuch), and a beautifully restored old town.

Cultural diversity, cross-border cooperation, and close proximity to nature make Zittau a true hidden gem for explorers, culture enthusiasts, and those seeking relaxation.

Whether it's a stroll through the historic center, a ride on the narrow-gauge railway, or hiking in the nature park – Zittau offers a unique blend of tradition and quality of life.





# #28 Trip into Nature

**Zittau Mountains -  
Germany's smallest low  
mountain range**

Impressive rock formations,  
scenic hikes, medieval ruins.

**Highlights:**

Oybin monastery ruins,  
Mount Töpfer,  
Nonnenfelsen rocks.

**Activities:**

Hiking, rock climbing, riding  
the historic steam train.

Further information  
about the Zittau  
railway and  
excursion tips in the  
Zittau Mountains



# #29 City Trips

## **Travel Time:**

Around 2–2.5 hours by bus or train  
(via Liberec or Děčín).

## **What to Expect:**

One of Europe's most beautiful capitals, full of history and nightlife.

## **Highlights:**

Charles Bridge, Prague Castle, Old Town Square, Lennon Wall.

**Weekend Trip:**  
**Prague**  
**(Czech Republic)**



## **Day Trip:**

**Dresden (Germany)**

You can use your semester ticket for public transport within Germany!

## **Travel Time:**

Around 1.5 hours by train

## **What to Expect:**

The elegant capital of Saxony, full of art, architecture, and river charm.

## **Highlights:**

Zwinger Palace, Frauenkirche, Semper Opera House, Elbe River promenade.

## **Activities:**

Museum visits, sightseeing, riverside walks, shopping in Dresden-Neustadt.



**Contact:**

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**Photos:**  
HSZG/Chat GPT/TUL



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UNIVERSITY OF APPLIED SCIENCES

06/08/2025